

Contract Committee Review Request  
**MUST BE COMPLETED IN FULL**

Date: 4/4/2022

Contract/Agreement Vendor: A NEW LEAF / DIANA WARD  
 Name of Vendor & Contact Person  
 dianna.ward@anewleaf.org  
 Vendor Email Address

**RENEWAL MOU FOR AUTISM WORKS PROGRAM**

Summary  
**SPED STUDENTS / TRANSITION**

Reason/Audience to benefit

5/8/2022

BOE Date

0.00

Amount of agreement

Person Submitting Contract/Agreement for Review: DAYLENE THORNTON / SPEC SERVICES

**PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK**

Principal &/or Director or Administrator: *Daylene Thornton*  
Daylene Thornton (Apr 4, 2022 12:43 CDT)

Does this Contract/Agreement utilize technology? YES/NO  
 If yes, Technology Admin: NO

Leadership Team Member: *Karla Dyess*

Funding Source: NONE      NO COST  
Fund/Project      OCAS Coding

Consent Item: Accept and approve the NEW/RENEWAL agreement between Broken Arrow Public Schools and the vendor listed above. (ie. New fiscal year &/or Renewal services)

Action Item: Discussion, motion and vote on motion to approve or disapprove the NEW agreement between Broken Arrow Public Schools and the vendor listed above. (ie. Purchase over \$50,000 &/or new service)

*The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.*



## MEMORANDUM

To: Mr. Chuck Perry

From: Daylene Thornton

Date: 4/4/2022

Re: A New Leaf: Consent Agenda

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### SUBJECT

Accept and approve the RENEWAL MOU agreement between Broken Arrow Public Schools and A New Leaf, providing the Autism Works program for students of Broken Arrow Public Schools. There is no cost to the district entailed in this MOU, only an agreement to participate in this program for the 2022-2023 school year.

D. Thornton

### SUMMARY

A New Leaf provides vocational training services for select high school students. The student receive training in a plant nursery for approximately three hours a day. Three to five students participate in the sheltered work environment each semester.

### FUNDING

None

### ENCLOSURE/ATTACHMENTS

A New Leaf MOU



### **Memorandum of Understanding with A New Leaf, Inc.**

A New Leaf is entering into a memorandum of understanding to provide the Autism Works program for students of the Broken Arrow District.

#### **A New Leaf Commitment**

- A New Leaf will provide weekly sessions, one class period per week, beginning in September and ending in May.
- A New Leaf will provide cost-free curriculum based on reliable research.
- Broken Arrow and A New Leaf will work together to recruit students to participate in the Autism Works program.
- A New Leaf will provide annual progress reports on the program outcomes and student progress.
- A New Leaf will complete background checks on all A New Leaf staff and mentors entering Broken Arrow
- A New Leaf will provide at least one staff member during each class and on Saturday Community Enrichment Days.
- A New Leaf will provide opportunities throughout the semester for Middle and High School students to participate in Community Enrichment Days.
- A New Leaf will provide transportation, as space allows, to and from one main location for students to attend Saturday Community Enrichment Days.

#### **School Commitment**

- Broken Arrow will provide an opportunity for an Autism Works presentation at the beginning of the school year to both staff and families of prospective students.
- Broken Arrow will provide a designated space to conduct the Autism Works class, one class period per week, with advanced notice of any changes to location.
- The ideal class size for the Autism Works classes will be 4-8 students, with no less than 2 students and no more than 12 students.
- Broken Arrow will provide completed intake forms prior to students participating in the Autism Works program.

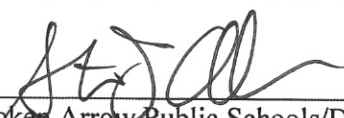
- Broken Arrow will provide a Para upon request.
- Broken Arrow will support and encourage skills being developed in the Autism Works program.
- Broken Arrow and A New Leaf will encourage parents to support skills being developed in the Autism Works program.
- Broken Arrow will provide a minimum of one student mentor per Autism Works class. *Studies show, when student mentors are provided, typically developing students will be more likely to connect with students on the spectrum and maintain a positive relationship within the classroom. (Locke et al., 2012, p. 1895)*

### Student Criteria

- Participating students must have a primary diagnosis of Autism Spectrum Disorder or a closely related disability.
- Students must be able to participate independently and engage in curriculum activities with minimal assistance.
- Students will benefit from being a part of a social group that is conducted in a group setting. *Please keep in mind, this program is not equipped to provide one-on-one support or therapy.*

### Additional Joint Commitment

- This agreement entails no compensation or payment between the parties.
- Neither party nor any of its participants shall publish any materials as a direct result of the MOU, without giving the non-publishing party an opportunity to review and object to the publication in advance. No confidential information about Coweta or A New Leaf their staff and/or clients may be included in any publication without prior written notice of both parties.
- The parties agree not to use each other's names or logos in any publications or advertising without prior written approval from the other party.
- Students will adhere to both school and A New Leaf holidays. The following days are considered holidays by A New Leaf and will not be available for services:
  - New Year's Day
  - Memorial Day
  - Independence Day
  - Labor Day
  - Thanksgiving Day & the following Friday
  - December 24<sup>th</sup> & 25<sup>th</sup>
- Either party may terminate the memorandum of understanding at the end of each semester.

  
 Broken Arrow Public Schools/Date  
 Steve Allen  
 BOE President 5.9.2022

 3/31/22  
 A New Leaf, Inc. CEO, Mary C. Ogle